

MAE'S LIBERTY PALACE

- **Refunds:**
 - No refunds under any circumstances, including government shutdown.
 - Date changes are allowed.
- **Deposits:**
 - 50% deposit required to secure the date.
 - Balance due must be paid in full no later than 10 days before the scheduled date.
 - \$250 security deposit required, refundable if you depart on time and leave the venue clean.
- **Alcohol Policy:**
 - Renters are responsible for providing their own liquor.
 - Renters are responsible for their guests' liabilities due to drinking.
 - No guests under 21 are allowed to drink or be served alcoholic beverages in the facility.
- **Rental Fees:**
 - Sundays: \$2,500.00
 - Mon-Thurs: \$2,000.00
 - Fri-Sat: \$3,000.00
 - Fees are for 6 hours.
 - Additional hours: \$750 per hour.
 - Hourly rate (less than 7 hours): \$750.00
 - Custom 7-hour rate if you pick your own hours: \$4,500.00
- **Rental Hours:**
 - Mon-Thurs: 9 am - 12 am • Fri-Sat-Sun (1st shift): 7 am - 6 pm
 - Fri-Sat-Sun (2nd shift): 7:30 pm - 2 am
- **Security:**
 - Security guard is mandatory: \$35 per hour.
- **COVID-19 Safety:**
 - Recommends guests and hosts wear masks.
 - The venue does not accept liability for guests contracting COVID-19.
- **Optional Services (Additional Charges):**
 - Decoration: Additional \$500 (includes tablecloths, rental centerpieces, love seat or chairs, drape or theme backdrop, 1 balloon arch, chargers, napkins, and additional \$200 for setup of any items you bring in).
 - Bartender: \$95
 - Servers: \$95 (optional 4 hours)

Please let me know if you need any further clarification or if there's anything specific you'd like assistance with.